# VALL Vancouver Association of Law Libraries

#### VANCOUVER ASSOCIATION OF LAW LIBRARIES

### **November Lunchtime Seminar**

Please join VALL for our November seminar "The Art of Speaking for Success" where guest speaker Dorothea Hendriks will cover the topic of effective communication and delivery of our message to management, peers, lawyers, in training, and with vendors.

In this workshop we look at:

- · Engaging your listener without handcuffs
- · Basic body language dos and don'ts
- Art of asking questions
- · Communication styles
- Attitude and action

Dorothea Hendriks provides professionals with the tools they need to increase their confidence levels, express ideas with greater clarity and impact others with their message.

An educator and former instructor at Vancouver Community College, she has presented to over 5,000 people, delivering workshops, keynotes and coaching sessions focused on speaking and presentation skills.

Dorothea is the owner of Art of Speaking for Success and Presentation Skills Inc. and passionate about helping people experience the benefits of becoming more effective communicators.

This seminar will also be the last of 2015 so we encourage you to come see some old friends and new colleagues before the rush of Christmas descends.

Date: Tuesday, November 24th, 2015

**Time:** Registration @ 11:45, lunch @ 12 noon, seminar to conclude by 1:15.

Place: Sutton Place Hotel, 845 Burrard St, Vancouver

**Cost**: \$46 VALL members, \$65 non-members (+\$2 fee only if paying online)

**Registration:** Register by mail or online. Instructions below.

Please register and pay by Tuesday, November 17, 2015. No refunds are available after Tuesday, November 17, 2015. Registration is not permitted at the door. Dietary restrictions cannot be accommodated for late registrations.

# **Online Registration Instructions:**

- 1. Cost is \$46 for VALL members, and \$65 for non-members (+ \$2 fee for the convenience of paying online)
- 2. Go to <a href="http://vall.vancouver.bc.ca/node/727">http://vall.vancouver.bc.ca/node/727</a> and pay via the PayPal button embedded in the post.

- 3. After you pay, email Emily Klomps-Spanjers at Emily.Klomps-Spanjers@mcmillan.ca, with the following information:
  - Name of attendee
  - Employer organization name (for your name tag)
  - Email address you used PayPal with
  - Dietary restrictions.
- 4. Print a receipt from the PayPal interface if required for your records.

# **Mail-in Registration Instructions:**

- 1. Cost is \$46 for VALL members and \$65 for non-members.
- 2. Print the attached registration form only and fill it out.
- 3. Mail a cheque made out to Vancouver Association of Law Libraries and your completed registration form to the address indicated.



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# **MAIL-IN REGISTRATION FORM**

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Name of attendee
Organization
Company name as printed on cheque
Email address
Receipt Required? Yes No
Dietary Restrictions

Return your completed form with your cheque payable to Vancouver Association of Law Libraries to:

Emily Klomps-Spanjers, VALL Seminar Registrations c/o McMillan LLP Royal Centre, 1055 West Georgia Street Suite 1500 Vancouver, BC, V6E 4N7