VALL REVIEW

FROM THE VALL EXECUTIVE

Gwendoline Hoar, Lawson Lundell

As I type this, cold rain is beating against the windows, blown by that fierce March wind. The weather does not seem to have improved since Christmas, but VALL members have been too busy to pay much attention to it, as this issue devoted to our Intranet concerns will attest. During the last two VALL executive meetings we have worried over the problem of just how to continue the *VALL Review* since Western Legal's notification earlier this year that after this issue they can no longer continue to publish the *Review* for us. They have provided a wonderful service since 1990 and we are deeply grateful to everyone there, especially *Nancy Nesbitt*! Our *VALL Review* editors, *Anna Holeton* and *Elizabeth Kinersly*, are looking into the costs of other commercial desktop publishers versus the terrifying Do It Yourself Method. The latter of course, is the cheaper alternative.

We have also been working on a draft letter to *BC Legislative Counsel* to voice VALL's concerns regarding the change in format of the Table of Legislative Changes (formerly the Table of Statutes) in the back of the S.B.C. 1997 volume which arrived in the Christmas mail flurry. The new Table consolidates the legislative changes as of April 21, 1997—rather than as of the year end, December 31, 1997—which only serves to confuse everyone and complicate the process of researching statutes.

Our monthly lunch meetings have (as always) been very well attended. Praise is due to our Program Coordinators, *Judy Deavy* and *Diane Lemieux*, for their efforts to keep us up-to-date and entertained at the same time!

I would like to apologize to QL's *Joe Schmidt* for unintentionally overestimating, in my introduction at December's meeting, the length of time it took him to pedal his way across Canada last summer. It would have taken me three months, but it took Joe only 49 days to bike from Vancouver to Halifax! Everyone who attended our December lunch was enthralled by *Joe's* slide show. My knees still ache at the thought of cycling over the Coquihalla—and that was just the beginning!

Our January workshop on Internet publishing was certainly a wake-up call for me. This is undoubtedly the Next Wave! Thanks to *David Pleasance* and *Manon Pinard* of *CCH Canadian*, *Shane Andrews* of *Carswell* and *Colin Johnson* from *Canada Law Book* for a look into the not-so-distant future.

February's meeting featured *Cathy Figal* of the *Federal Treaty Negotiations Office* who stepped in at the last moment for our scheduled speaker. Cathy's overview of the treaty process was both fascinating and thorough! Her breakdown of the six stage process which applies to all BC negotiations has enabled me to follow the process reported in the newspapers with much less trepidation than heretofore.

Our next two lunch meetings will be held at the Sutton Place Hotel at 845 Burrard Street rather than our usual meeting place at the Hotel Georgia.

Renovations at the Georgia will keep us away until the merry month of May when we will be able to view the changes while listening to UBC's *Tom Shorthouse* speak to us for the very last time before he retires in June.

One happy piece of executive work this month has been the awarding of the *Peter Bark Memorial Fund Bursary* to *Chris Taylor* of the Vancouver Courthouse Library. Chris will be using the bursary to attend her first CALL conference this May in Hamilton. We look forward to reading about your experiences in the next issue of the *VALL Review*. Congratulations, Chris!

FROM THE EDITORS OF VALL

Elizabeth Kinersly & Anna Holeton

It's been a little over a year since the library staff at *ICBC* wowed us all with a presentation about building their new Intranet. We thought it was time for an update on Intranet development—both at *ICBC* and elsewhere. This issue is the result of our readers accepting our invitation to share their Intranet experiences.

Contributions to *VALL Review* are encouraged and greatly appreciated. We especially wish to thank those people who contributed to this issue. Please submit *electronic* copy for the next issue to either: *Elizabeth Kinersly* at *gek@swinton.ca* OR *Anna Holeton* at *aholeton@campney.com* [or FAX copy to 643-1200 or 688-0829, respectively].

CORPORATE INTRANETS

This issue's **Internet Corner** has been replaced by a series of feature articles from VALL members sharing their experiences with corporate Intranet development at their law firms and corporations. An Intranet is an "internal" Internet used only by individuals on the same side of a security "firewall." If your organization is only just beginning to embrace web technology, it is a good idea to become involved in any ongoing technology planning or Internet website planning as soon as possible. Demonstrating the Library's interest and proving you have valuable ideas to contribute will help to ensure the Library is included when corporate Intranet planning begins. A good website

to visit is the Intranet Journal at: *http://www.IntranetjournaL.com/* which has articles on Intranet basics and on legal Intranets.

Survey of Internet Access & Intranet

The March 1997 issue of *VALL Review* included the results of a survey on desktop Internet access and e-mail capability in selected Vancouver law firms. In January 1998 *Kelly Higgins* of *Bull, Housser & Tupper* conducted a larger telephone survey of selected Vancouver firms to find out:

- whether lawyers and staff have Internet e-mail and Internet access capability at their desktop,
- whether firms had an Internet usage policy
- whether firms had an operational Intranet or were planning for an Intranet; and
- who is responsible for Intranet maintenance.

Responses were received from one accounting firm and 26 law firms varying in size from 7 to 120 lawyers; The firms surveyed are listed below (with the number of lawyers shown in brackets): *Alexander Holburn [60]; Blake, Cassels & Graydon [50]; Bull, Housser & Tupper [100]; Campney & Murphy [54]; Clark Wilson; [50]; Connell Lightbody [23]; Davis & Company [100+]; Edwards, Kenney & Bray [25]; Farris, Vaughn, Wills & Murphy [60], Ferguson Gifford [23]; Fraser & Beatty [33]; Harper, Grey, Easton [50]; Heenan Blaikie [17]; Ladner, Downs [110]; Lang, Michener, Lawrence & Shaw [50]; Lawson, Lundell [80]; Lindsay, Kenny [28]; McCarthy, Tetrault [80]; Norton Stewart [7]; Owen Bird [45], Paine Edmonds [15]; Richards, Buell, Sutton [32]; Russell & DuMoulin [120]; Stikeman Elliot (BC) [27]; Swinton & Company [45]; Thorsteinssons [27];* and *Watson Goepel Maledy [21].* The results of the survey are summarized below.

Internet E-mail at Desktop

Twenty firms [74%] currently have Internet e-mail available on all desktops, while at one firm [4%] selected individuals have desktop e-mail access. One other firm is currently working toward providing desktop access to all.

Full Internet Access at Desktop

Five firms *[Davis & Co; Ladner, Downs; McCarthy*

Tetrault; Farris Vaughn Wills & Murphy; and Stikeman Elliot (BC)] now have full Internet access on all lawyers and staff desktops. At *Campney & Murphy* the lawyers, articled students, legal assistants and managers all have desktop Internet access but other support staff do not. Eighteen firms still do not have firm-wide desktop access to the Internet; at four firms access is limited to selected networked computers, and at another ten Internet access is via a stand alone computer only. However, twelve of these firms are planning Internet desktop access in the future.

Seven firms reported having policies regarding Internet use - although three of the seven limited their policy to e-mail. Four other firms reported full Internet usage policies are "evolving."

Full Intranet Access at Desktop

Eight firms [29%] reported having an operational Intranet, while at two others [7%] Intranet development is "in progress." Future plans for Intranets include: enhancing their current Intranets [2 firms] while four other firms reported an Intranet is "under construction."

Intranet Maintenance

The Information Systems [IS or IT] departments at all firms have been heavily involved in Intranet construction; however, at most firms that department will not be solely responsible for future Intranet maintenance. Responses to the question about Intranet maintenance varied, and included: "all contributing departments" *[Davis & Company; McCarthy Tetrault]*, "HR / Marketing / Library / IS" *[Bull, Housser & Tupper; Swinton & Company]*, "Systems —with some Library involvement" *[Lindsay, Kenny; Campney & Murphy]*, Library alone *[Ladner Downs]* and Systems alone *[Richards, Buell Sutton]*.

We would like to acknowledge and thank *Lynda Roberts* of *Bull, Housser & Tupper* for sharing the survey data with the editors of the *VALL Review* who summarized it.

ICBC Intranet - an Update

Since we presented the ICBC Web to VALL last February, it has undergone many changes. In June 1997 and February 1998, the Web was redesigned. One of the main objectives was to ensure that the ICBC Web looks good on both text and graphical browsers. The ICBC Web was launched with a staggered roll-out between June and September 1997.

About 75% of ICBC employees access the internal Web via a text browser, with the other 25% accessing it through a graphical browser.

Overseeing the ICBC Web has also changed. The team responsible for the operation of the Web is now cross-divisional, with representatives from various areas within the Information Services Division, and a member from Public Affairs and Road Safety. The team is headed up by a representative from the IRC, and includes an information manager, a programmer, a technical support person/editor and a designer. Future business development of the ICBC Web will be entrusted to a group of managers and decision makers currently under selection.

The ICBC Web continues to grow, and currently comprises about 4000 files. The majority of these files are housed on a single server which is kept in the IRC. Updating general company information is handled by the ICBC Web team, with internal groups being responsible for maintaining their own content. To ensure uniformity, pages submitted for mounting on the ICBC Web must meet the technical standards set by the ICBC Web team. These guidelines include image size parameters and navigability.

Building on past successes, the ICBC Web team is currently working on a variety of initiatives to enhance the Web content and functionality. This includes building a content migration tool, partnering with other groups to maintain specific "general interest" areas of the Web, standardizing Web tools for corporate use, and creating products to offer Web clients, such as password protected sites and direct access to the public Internet site.

Contributed by Wendy Brennan, ICBC

McCarthy Tétrault Intranet

Interest in a firm Intranet first began building at McCarthy Tétrault in the spring of 1996. Since we already had an Internet Committee — a group involved in using web technology - word quickly spread throughout the firm. This technology's potential for helping us organize and deliver masses of internal information was very exciting. The group that met to discuss the "what" and "how" and "when" was composed mostly of administrative staff and systems people. It was decided that different areas of the firm — personnel, library, and practice groups — seemed naturally suited to this new medium.

We first started moving towards our Intranet by working with a company to get the technology (hardware and software) up and running. While learning new and exciting programs, like the editor *FrontPage*, we were also planning the organization of our Intranet site — what would go where? Tied in with this planning was the conversion of our DOS-based network to Windows95. As we were organizing the structure of the Intranet, we were considering which programs, software, menu items, could be replaced by a web interface. By the late fall of 1996, we were all in the full grip of the conversion to Windows95 and the rollout of new Windows-based products. The Intranet project was mostly put on hold until the summer of 1997. This summer, an Intranet home page went up - it was a work in progress, but there was form to the project. At this point, we were working with a different company which helped us to get the web page to look and act properly and kept us informed of the many possibilities.

The library does have a presence on the Intranet. This fall, we converted our *InMagic* software to *DB/Textworks* and went to the *WebPublisher* as the front-end search tool for the users. Our catalogue is fully searchable on the Intranet. We also received the *Digest of Civil Law* from the *Continuing Legal Education Society of BC* in electronic format and after minor adjustment, it is also posted to the library page. The fact that C.L.E. plans to deliver the *Digest* in HTML format, with hot links to the cases, is very exciting and will fit nicely on our page.

We have many dreams, some of which we hope to realize in the next month or so. Much of the progress in the firm is slow due to the huge project that our systems department is involved in with a rollout of the new word processing package, navigator etc., etc. Things are very busy around here and the technical and human resources that we need to make the Intranet work are deployed elsewhere temporarily. We plan to stop photocopying pages for current awareness packages and scan the items and post them weekly on the Intranet. We want to post internal publications such as Library News, and training materials on the Intranet.

The skills that we have, such as organizing and categorizing information, and the fact that much of the information funnels through the library, make us key players in the evolution of the Intranet.

Contributed by Susan Crysler, McCarthy Tetrault

Ladner Downs Intranet

The firm's Intranet has been in the planning stages since the summer of 1997 under the aegis of the IT Department. I have been on the Intranet Committee, a subcommittee of the Information Management Committee, of which I am a member. The Intranet structure was set up by a consultant working with the IT Manager. We have been given a portion called the Resource Library, which is divided into two sections: 1) Research Sources and 2) Library Information. We are putting all of our favourite Internet links under Research Sources, using the same Favourites directory headings we use at our desktop; e.g., Legislation, Case Law, Directories, Government, etc. Under Library Information, we have placed the board headings of What's New, Case Law, Legislation and Training and Documentation. Under those headings we will be linking to appropriate web sites, or to internal information, which is expected to change on a daily or weekly basis. Library staff have not done the inputting of information yet, though *Wendy Ng*, our Information Specialist, has HTML experience, and I expect others of us to be trained.

The Library is also listed in the Intranet's departmental section which contains information on Who We Are, What We Do, Our Sources and details Library services, staff and products, including further training materials. Each staff member is listed with a photograph and brief resume of background and qualifications. In this division of the Intranet there is an equivalent section for each of IT, Human Resources and Accounting. The phone list and the daily firm bulletin has been available electronically since last summer. Materials we have previously circulated in print are now being sent electronically, such as Supreme Court cases from *QuickLaw*, legislative updates both provincial and federal, our new books list. All of these will no doubt continue to be sent via e-mail, in addition to being placed on the Intranet so that lawyers may re-check this information as necessary. Internet subscriptions are on the increase (e.g. the *Canada Business Corporations Bulletin*); some are hybrids of current issues and archival databases. We plan to make these accessible to all where licensing and copyright restrictions permit.

Two issues which have been on my mind are: 1) news delivery and filtering and 2) legal news delivery and filtering. We have watched the news filtering services grow

in kind and content, though Canadian content is still sparse. The pricing of these services is exorbitant, almost prohibitive, and the free services are only fluff (recently described as "cybercandy" by a rep). With the exception of tax information, there is still nothing available to us which filters Canadian case law or legislation in the same way that we may receive daily business filtered to our specific needs and profiles. As a start, we will be receiving CLE's electronic delivery of current B.C. case law, but I believe this area is one in which we will experience massive growth and development in the next few years.

contributed by Anne Beresford, Ladner Downs

Russell & DuMoulin Intranet

At Russell & DuMoulin, our Library has provided firm wide access to its catalog from the desktop since about 1990. All of the databases we created using *Inmagic* are accessible on the Network via a Library icon in the program launcher. The Library also provides desktop access to various CD-ROM Research Products and *Quicklaw*, again via icons in the launcher.

More recently, the firm has developed an Intranet which consists mainly of the firm directory, firm policies, systems information and calendars. The Library presence in this Intranet is the library update called *Ex Libris*. Currently we deliver the weekly *Ex Libris* to the desktop as an attachment to e-mail. Its purpose is current awareness. The function of *Ex Libris* on the Intranet is more archival as it has a search function attached to it. Eventually we would like to have the e-mail delivery of *Ex Libris* connect the user directly to the HTML version of it in the Intranet. Since we have our own section for the Library on the main menu of the Intranet, we have the option of adding more library information, such as staff functions, library policies, help sheets for *Inmagic* or the CD-ROMS. To date we have not done so.

contributed by Gabriella Barsoum, Russell & DuMoulin

Stikeman, Elliott Intranet

Our Library Intranet is a very simple affair and really does not even fit the true definition of an Intranet because it is so basic. It evolved because of my concern that the introduction of the Internet in our office would allow people with no experience in computer research to access and disseminate "information."

At this point my Library Intranet is really an index that uses hyperlinks to access certain Internet websites that I assess, monitor and trust—as much as you can trust what's on the Internet. The home page consists of headings for different kinds of resources: Government Sites; Corporate/Commercial/Securities; Real Estate; Directories/Dictionaries etc.; Legal Research Indices; Taxation; and News. Each heading is a hyperlink to another page with more specific hyperlinks (for example, Canada, B.C., Municipal, etc.) and then ultimately to a website. My goal here was to provide an easy way of accessing information on the Internet that is most relevant to the firm's practice areas and needs. If people come across a site that is particularly useful or reliable they let me know so that the site can be added to the Intranet. I do not employ a search engine but on the home page I do offer a hyperlink to AltaVista (which I have the most experience with and therefore feel I can provide the most support for). I also always note the date when the Intranet was last updated. "Library" and my name are both noted on the home page so people have no doubt as to whom to consult with questions (or who is responsible for this resource!).

After explaining what I required/hoped for, our great Systems people set up the Intranet for me using Word97. It is a very easy matter for me to maintain when I need to add or delete websites. Our browser is Netscape but this is invisible until you actually get into the Internet. People access the "Library Intranet Home Page" from my Electronic Library, another great tool that Systems set up for me. The Electronic Library is accessed by clicking on the Windows "Start" button; the Library is one of the options along with Programs, Run, Shut Down, etc. Internet Research/Library Intranet is one of several folders that include QL, our CD-ROM products and various other internal databases. It's one-stop-shopping for all the library's electronic resources! New additions (or deletions) to the Intranet are advertised in my Library News e-mails.

This resource has proven to be a great way for the library to ensure that people are getting reliable information efficiently without flailing about on the 'Net—the preliminary work has been done for them.

contributed by Sandra Manchur, Stikeman Elliot

Workers' Compensation Board of B.C. Corporate Intranet

The Technology Planning department at the WCB carried out the research, selected the software, and created the design of the WCB's Intranet, which they named *BoardNET*. The library expressed an interest in submitting information to the Intranet and our manager supported our involvement, even encouraging us to take on a more active role. With this show of commitment, Technology Planning decided to hand over some of the responsibility for the corporate Intranet to the library. Of course, the library was ready and willing to take on this new role, which has given us company-wide exposure.

BoardNET has been designed to work with *Microsoft Internet Explorer* (ver. 3.02) on an NT workstation (ver. 4.0). It is designed in a "frame" layout. When users sign onto *BoardNET* the central homepage is in the right frame and a list of the Divisions and Departments are in the left frame. Along the top frame is a permanent banner which contains general interest options such as "What's New", "Feedback", "Search", and "Org Charts". The right frame changes to represent whatever division or department is selected from the left frame. The structure is easy to use and looks professional.

Currently, the Head Librarian, *Lance Nordstrom*, and *Marci Gibson*, Technical Services Librarian, are the Intranet "Webmasters". In this role we are responsible for training document coordinators (who edit and post submissions to *BoardNET*), updating the "Daily News" and "What's New" lists, responding to the "Feedback" form, maintaining an alphabetical index, monitoring the site for broken links and non-compliant documents, sitting on the *BoardNET* Committee, and acting as Secretary and Liaison for this Committee. In addition, the Library has its own web page, which contains contact information, policies and procedures, electronic documents of historical and general interest to the WCB, new books lists, information on how to access library resources remotely, and electronic tables of contents lists from select journals. Future plans include access via *BoardNET* and the WCB Internet site (*http://www.wcb.bc.ca*) to the Web version of our library database, *SydneyPLUS*, as well as Intranet access to selected CD-ROM databases.

contributed by Marci Gibson, WCB Library

Swinton & Company Intranet

The Swinton & Company Intranet happened as a consequence of the latest systems upgrade to Windows95. The Intranet has been up and running for about six months and is still a work-in-progress. It is currently maintained by the systems department, but eventually other departments, including the Library, will be responsible for their own areas. Internet access for research purposes is presently limited to the Library and a couple of lawyers; however, future plans include Internet access from the desktop. In anticipation, the Library developed the "Swinton Library Homepage" with links to useful Internet sites. For now, the purpose of the Intranet is to get people accustomed to a different way of accessing and managing information.

The Intranet's first page has links to the External Website, Research Material, the Office Manual, Systems Support and Office Lists, such as telephone lists, billing rates, practice groups, etc. Until people have access to the Internet, the Library presence on the Intranet is limited to a chapter in the Office Manual and a grab-bag of items under the "Research Material" link. Users have access to the 1998 Budget Overview, B.C. Supreme Court Notices to the Profession, the B.C. Company Act, the Canada Business Corporations Act, and Supreme Court of Canada decision summaries, which we used to photocopy and circulate. We have not had firm-wide access to CD-ROMs in the past, and putting the two company acts on the Intranet has proven very popular.

The Swinton Library Homepage is currently accessible on the stand-alone research computer in the Library, and students have been using it for a couple of months. It is also a work-in-progress, but the basic organizational structure is in place. Primary legal links are featured centre-right, and a sidebar of non-legal links such as directories, other libraries and search engines is on the left. Across the bottom of each page there are links called "About the Library", where we plan to put the Library Guide that is currently handed out to students and new associates, "E-mail Reference", "Research Guides", such as "How to Research Statutes", and "Site Index", which is an alphabetical list of all the Internet links. The primary legal links are organized by jurisdiction and sub-organized by case law, statutes, administrative tribunal decisions, government homepage and "Other."

The Swinton Library Homepage would not have happened without the invaluable assistance of *Zena Henriquez*, who did most of the work. One of the most useful things she did was to put together a notebook of each page and the links under it. Because the Library does not yet have the tools to update the Homepage, the notebook has been an easy way of maintaining an organized file of existing sites and of new Internet addresses we might want to add to the Homepage.

contributed by Elizabeth Kinersly, Swinton & Company

Bull, Housser & Tupper Intranet

Bull, Housser & Tupper will probably have all lawyers connected to the Internet prior to unrolling the Intranet. The firm will be upgrading from an ISDN line to a "direct connection" in a week or so; we are bypassing the T1 pipe technology.

Having the Internet available throughout the firm prior to releasing the Intranet was not the original plan. The Intranet was intended to act as a guide or gateway to the Internet. Unfortunately, the Library has had too many tasks—such as physically moving the entire Library collection from one floor to another—and not enough time! We did manage to put together a usage policy prior to unleashing the Internet, which was also a priority.

As for maintenance of the Intranet, the Library is the driving force at Bull, Housser, with other departments contributing information and the IS department managing the technology. Library staff will be responsible for refreshing the information regularly.

contributed by Lynda Roberts, Bull, Housser & Tupper

LEGAL INFORMATION SUMMIT OR... HOW I LEARNED TO LOVE THE DIGITAL FORM

The Legal Information Summit was held in Toronto from November 20 to the 22. This Summit brought together a diverse group of people - lawyers, judges, librarians, and systems managers - to discuss the problems facing all of us when it comes to dealing with issues of authenticating, preserving and citing information that is in digital format. Organized by the *Canadian Association of Law Libraries*

and chaired by *Anne Crocker*, CALL's Past President, the event was funded by legal publishers, law societies, the Department of Justice and other bodies, both public and private.

The opening reception on Thursday evening was interesting. It's always fun to see library friends and colleagues — but the really interesting part was the speaker, the *Honourable Pierre Archambault*, Chair of the Canadian Judicial Council Technology Committee and a judge with the *Tax Court of Canada*. The *Honourable M. Archambault* is a technophile — a librarian's dream — who embraces the technology and tools available to improve and facilitate his work and who seemed to enjoy the challenges of research armed with his laptop.

Friday and Saturday were divided into half-day sessions, one for each "topic" - authentication, preservation and citation. Papers had been distributed in advance for each session. Each author spoke to the meeting, then the speakers on each panel addressed the issues raised by the papers. There was some discussion, then the attendees broke into groups (with a facilitator) to discuss certain aspects of the issue at hand. The facilitators met to pool the results of the discussions and report back to the plenary session.

First on the agenda Friday morning was *"The ABC's of authentication"*, a paper by *David Masse*, the *Assistant Corporate Secretary*, BCE Inc. and *Bell Canada*. Three speakers spoke of the importance of authentication or, to look at it in another light, the "increased risks of inauthenticity". Asking "why do we care?" the importance of verifying authentication was emphasized. We care about verifying authentication because behaviours and results depend on the validation. The commitment of the parties involved in the authentication process to collaborate on what and how to verify is also important, as is the context in which authority is established. The processes of authentication and preservation and citation are inextricably linked, each one depending on the other to allow access to vital, viable data. The equation between the risk of using unauthenticated information and the value of the information to the user varies depending on the context of the use.

Preservation and archiving of digital-based legal information was the topic for Friday afternoon. The paper, *"Where is the Law? Yesterday, Today and Tomorrow"*, was prepared by *Daniel Poulin*, Professor, Universite de Montreal. All of

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the speakers talked about access to and preservation of materials. The roles of the private and the public sector were examined as well as a myriad of technical considerations: which media? file formats? hardware? organization of the data? official versions? historical versions? The word *"metadata"* meaning "data about data" was introduced. Metadata refers to any data used to aid the identification, description and location of networked electronic resources. Many different metadata formats exist, some which are simple in description, while others are quite complex. Metadata is one of the keys to standards for preservation of digital information.

Saturday morning started with the presentation of *"Uniform Citation of Legal Materials in Digital Form"* by *Martin Felsky, Director of Integer/Actif* and *Chair of the Legal Research Network*. All of the speakers identified the need for citations to cases that are simple, brief and to the point, making it easy to clearly identify and access each case. A new national citation system would meet ISO standards, incorporate paragraph numbering, and provide continuity with the current print medium. Consistency is key. There was an expression of support for a neutral uniform means of citation, although how such a project would come about was vague and rife with problems.

The wrap up session attempted to come up with some strategies for action. All the participants, whether presenters or attendees, were somewhat weary - it had been an intense two days with much new information to process. There was discussion about organizing a committee, identifying and involving more organizations to be involved in the process, and setting up some working groups. It is expected that there will be a meeting next year, different in focus. The question, "what now?" was not answered but we all came away with a sense of the will, knowledge and commitment to move ahead with solutions to the problems of authentication, preservation and citation of materials in digital form.

reported by Susan Chrysler, McCarthy Tetrault

Editorial note: Papers on authentication, preservation and citation from the Legal Information Summit are available on the CALL website at: *http://www.kingston.net/iknet/call/summit/index.html*

COURTHOUSE LIBRARY

Electronic Resources in Courthouse Libraries

The B.C. Courthouse Library Society is in the process of placing electronic legal resources and computer workstations in some of the larger courthouse libraries around the province. By June, library users in New Westminster, Kamloops, Victoria, Prince George, Kelowna and Nanaimo will have access to a variety of electronic resources such as:

- *Revised Statutes of B.C.*
- *Rules of Court*
- *Revised Statutes of Canada*
- *Consolidated Regulations of Canada*
- Canada-wide case digests from the *Canadian Abridgment*
- *The Advocate Index*

Later in 1998, we will be adding the electronic version of the *Index to CLE Publications* (aka *Square One*) as well as the electronic version of *B.C. Decisions*, both *Civil* and *Criminal*.

Best of all, the library's catalogue will be online in these libraries, providing much-anticipated access to the entire library system's holdings by title, author and subject. Users will also soon be able to search the catalogue from home, using the B.C. Courthouse Library Society website.

The first workstation was set up in the New Westminster Courthouse Library at the beginning of February. The projected schedule for installing the other workstations is:

- February   - Kamloops
- March   - Victoria
- April   - Prince George & Kelowna
- May   - Nanaimo

If you have any questions please call the reference staff at the Vancouver Courthouse Library at 660-2841 or 1-800-665-2570, or by e-mailing *bccls@bccls.bc.ca*

VENDORS CORNER

News from CCH

CCH continues to convert existing print products to CD-ROM format. The latest conversions are the *Employment Benefits and Pension Guide, Canada Corporations Law Reporter*, and *Estate Administration Guide*. The *BC Corporations Law Guide* is slated for August release. Several new Tax CD products have been released. *KeyForms*, a fully interactive Federal Tax Forms CD, is now available. *Tax Profile*, and the *Canadian Income Tax Research Index*, are also available as add-ons to *TaxWorks*.

The *CCH/Works* website is now up and running; all CCH CD products are available via Internet access, as well as the *Protos on the Web* bulletin board. April's *TaxWorks* and *LegalWorks* CDs will be archival, non-expiring releases. This ensures all the information will be archived in perpetuity, capturing all of the material from the previous year. Services that will be archived are: Labour, Securities and all of the Tax services. CCH has instituted an annual archived, non-expiring CD to be included for all subscribers each year. This will assure the same archive capability for CD-ROM as with CCH print services.

contributed by David Pleasance, Business Development Manager

CLE News

New Book

In April, look for *Wills Precedents—An Annotated Guide* by *Peter Bogardus* and *Mary Hamilton*. This latest addition to our annotated precedents line contains a collection of plain language wills drafting precedents. The annotations and commentary explain the use of optional clauses and alert the reader to the relevant law.

Sample precedents include nomination of committee, power of attorney, "living will", codicil, insurance declaration, and memorandum to deal with household or personal effects, along with many will clauses. The book also includes a will instruction questionnaire, a will instruction form, and sample letters. The price is $200 and includes a disk containing the clauses.

New Editions

This summer we are releasing new editions of *Family Law Agreements, B.C. Securities Law Subscription Service*, and *Land Title Practice Manual*.

The third edition of the *Family Law Agreements Manual* will be published in June, after exhaustive work by *Tom Anderson, Madam Justice Huddart, Madam Justice Quijano*, and *Richard N. Stewart*. While earlier editions included detailed discussions of the law, the focus of the new edition is on precedent clauses (also included free on disk) and drafting considerations. Some discussion of legal issues will remain. The new edition aims to make the Manual more useful for both experienced and novice practitioners.

Following this will be *British Columbia Securities Law Subscription Service*. This easy-to-use second edition will be much more practical with only three volumes in a handy 6 x 9 size and will include a free set of forms on disk. Fully indexed with tabs and table of contents, there will be no need to wade through outdated orders and notices. The monthly updates will continue.

Finally, a new edition of the *Land Title Practice Manual* will be unveiled, after two years of work by leading practitioners and Land Title Branch staff. The new edition will bring together, in two streamlined volumes, the relevant statutes, court interpretations, and practice directives of the Director of Land Titles. You'll also receive the pertinent forms free on disk. CLE publishes the Manual in conjunction with *Interact Public Policy Consultants Ltd.*, on behalf of the Land Title Branch.

contributed by Karen Imeson, Sales & Marketing Liaison

News from Western Legal Publications

We've moved!

Effective Monday, March 2nd, 1998, Western Legal Publications' new address is: **200-856 Homer Street, Vancouver, B.C. V6B 2W5**. Our phone and fax numbers remain the same. Our general e-mail address is now *info@westernlegal.com*. Watch your mail for an invitation to our Open House. We look forward to having you drop by and see our new offices.

Dart CD-ROM update

Important notice to Dart, Volumes I and II subscribers: Dart, Volume I has become *Western Civil Decisions* and

decision and English translations; and

- Other Legislation (*Interpretation Act, Income Tax Conventions Interpretations Act, Tax Court of Canada Act*).

Price: Base price is at $695 for a single user in a stand alone or LAN environment.

Formats: Available in 32 bit version (Win95 and WindowsNT) & in 16 bit version (Win3.1).

For product inquiries, please contact *Darryl Mills* at 604-207-9447or e-mail *Norm Hawley* at **norm@ rodgers.wave.ca.**

*contributed by Norman Hawley,
National Accounts Manager, CICA.*

News from the Queens Printer

If you have discovered problems with the binding of your new *Statutes of British Columbia 1997* bound volume, call *David Chauvin* at the *Queens Printer* [250-387-5520] to arrange for rebinding.

MEMBERSHIP MATTERS

Corrections to VALL Directory 1997/98

BC Courthouse Library Society

Josephine Lord works at the New Westminster branch on Mondays, Wednesday & Thursdays and at the Surrey branch on Tuesdays

Campney & Murphy

Anna Holeton's e-mail address is *aholeton@campney.com*

Mercedes Araujo's e-mail address is *maraujo@campney.com*

Diana M. Priestly Law Library

Correct the spelling of *Priestly*

Ferguson Gifford

The e-mail address should have an underscore: (*Ferguson_Gifford@compuserve.com*)

Harper Grey Easton

Liisa Tella's direct line is 895-2861

Liam McConachy is a part-time Library Assistant

Killam Whitelaw Twining

delete the entry for *Maureen Fauman*

Koffman, Birnie & Kalef

Bronwen Jamison is the Librarian; the firm name is now **Koffman & Kalef**

Lang Michener Lawrence & Shaw

Anne Ikeda works Tues - Thurs, 8 am - 4 pm;

Laura Eno works Mon - Fri, 10 am - 3 pm

Legal Services Society

Jane Wells' phone should be 601-6095; she works Wed - Fri

Bronwen Jamison's phone number is 601-6091, she works Mon - Thurs and her e-mail address is *Bronwen_Jamison@ho.lss. gov.bc.ca*

Russell & DuMoulin

Teresa Gleave's e-mail address is *tmg@rdcounsel.com*

Thorsteinssons

Edna Kalfon's hours are Mon - Thurs, 9 am - 5 pm

Watson Goepel Maledy

delete the entry for *Maureen Fauman*

VALL meeting dates & programs:

March & April VALL meetings will be held at the Sutton Place Hotel, 845 Burrard Street. May & June meetings will be held at the Hotel Georgia.

March 19: *"Into the Future,"* a video about the preservation of electronic information

April 16: *Gail H. Forsythe*, Law Society Ombudsperson

May 21: *Tom Shorthouse*, Law Librarian, UBC

June 18: *Roundtable Discussion*