

# VALL REVIEW

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## In this Issue

From the Editors .....	1
From the Executive .....	1
Remembering a Friend .....	1
The GST and Special Libraries .....	2
Infobits .....	3
For Sale .....	4
Membership Matters .....	4
Remote Access to OPACs .....	5

## VALL 1990/91 Executive

Vancouver Association of Law  
Libraries

P.O. Box 48252, Bentall Centre  
Vancouver, B.C. V7X 1A1

**President:** Annabel Knispel  
Librarian, Freeman & Company

**Treasurer:** Lorraine Leitz  
Librarian, Commonwealth of  
Learning

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Courthouse Library Society

**Past President:** Astrid Kenning  
Manager Library Services,  
Industrial Relations Council

**VALL REVIEW Editor:**  
Anna Holeton, Librarian

**VALL REVIEW Editor and  
Desktop Production:**  
Nancy Cotter, Administrator,  
Western Legal Publications

## From the Editors of VALL

Anna Holeton  
Nancy Cotter

We all have our own ideas about what should go into a Newsletter. In this, our first issue to **Volume 3**, we have simply compiled information that has been brought to our attention, and included a few tid-bits that we hope will be informative to the membership.

We would like take this opportunity, however, to ask the membership for their support and *INPUT!* This Newsletter should be a forum for *members* to discuss issues that are important to our organization. Remember that article you have always dreamed of writing? Sit down, write it, and pass it along...

We look forward to hearing from you in the New Year. Enjoy the season.  
*vr*

## From the Executive of VALL

Annabel Knispel

Welcome to the 1990-91 season of **VALL**, and welcome to all new members. We are very pleased this year to see our numbers increase to over one hundred, and from a wide variety of libraries. We would like to encourage all members to bring forth new ideas on workshops and guest speakers for the New Year. Please speak up and let us know what you think. Wishing all of you the best in the New Year.<sup>*vr*</sup>

## Remembering a Friend...

Peter Marshall Bark died November 17th, 1990 at St. Paul's Hospital, Vancouver, B.C. after a lengthy illness. Peter received his B.A. and LL.B. from Queen's University and his M.L.S. from the University of British Columbia.

Peter's career as a legal research librarian spanned ten years. He worked for a number of law firms in Vancouver; the last five years at Lang, Michener, Lawrence, and Shaw. As well, Peter edited materials for the Continuing Legal Education Society of British Columbia and indexed cases for the *Solicitors' Liability Index* for the B.C. Courthouse Library Society. His commitment to excellence in the performance of his professional duties became well known among his colleagues and we often turned to him for advice on indexing, collection development, or a career decision. He always seemed to steer us in the right direction.

*Continued on page 2*

# VALL REVIEW

## Remembering a Friend, *continued...*

Peter was an active member of several professional organizations, including: past executive member of British Columbia Library Association, he chaired various committees for the Canadian Association of Law Libraries, and was founding member and program co-ordinator for the Vancouver Association of Law Libraries. He worked effectively and was a passionate speaker (and writer) on topical issues of concern to all of these organizations.

Away from work, Peter enjoyed skiing and hiking. He also sang for the Vancouver Bach Choir for several years; was an active member of St. Paul's Anglican Church; collected rare books and photographs; played and composed works for the classical piano; and recently, he became a skilled water colourist.

We will certainly miss Peter's energy and the creativity he brought to all aspects of his life. But, most of all, will miss his quick wit, his affection, and the way he always found the time for a small chat about any of our concerns.<sup>VR</sup>

## The GST and Special Libraries

The new Goods and Services Tax (GST) will be implemented on January 1, 1991. The GST will effect special libraries, as well as businesses and other organizations. The effect of the GST on public libraries was described in the October, 1990 issue of *Feliciter*, the newspaper of the Canadian Library Association. Because the effect of the GST on special libraries was not addressed within that article, the editors have included this column.

The information reprinted here was obtained from QL's free GST database which contains GST Questions and Answers provided by Revenue Canada. The information is the best which is currently available, however, the interpretations provided are subject to change and should not be considered to be definitive rulings on the subject.

- Q. Will the GST apply to services provided by libraries to their patrons, who will in turn charge their clients for recovering the **interlibrary loan charges**? For example, a law library charging a lawyer an interlibrary loan charge that was directed to the borrowing library by the lending library?
- A. Pursuant to section 19 of Part VI of Schedule V to Bill C-62, the supply by a public sector body by a right that conveys borrowing privileges at a public lending library, will be exempt. The exemption does not, however, extend to separate services which may be provided by the library such as the interlibrary loan service and accordingly, the GST will normally apply to charges made for such services.
- Q. Will the GST apply to **automation equipment**, i.e., public access terminals purchased by a public library?
- A. Sales of automation equipment, public access terminals, etc., are taxable supplies under the GST. There is no special treatment of these purchases on behalf of public libraries and they will be taxable in the normal manner. Such goods are generally considered capital property and, where this property is for use primarily (more than 50%) in commercial activities, input tax credits may be claimed in full by GST registrants. Where the property is not for use primarily in commercial activities, no ITC may be claimed.
- Q. Will **late fines** paid to a library be subject to the GST?
- A. Library fines will not be considered to be consideration for supplies and, therefore, the GST will not apply.
- Q. Will the GST be applied to the **purchase of books** by a library?

*Continued on page 3*

# VALL REVIEW

## The GST and Special Libraries, *continued...*

- A. The GST will apply to the purchase of books regardless of who purchases them. Since the books purchased by a library are loaned out to individuals, and since this transaction is tax-exempt by virtue of section 19 of Part VI of Schedule V to Bill C-62, the library will qualify for a rebate of a prescribed percentage of the tax paid on the purchase of the books.<sup>VR</sup>

## Infobits

### *Did you know...*

The 5th edition of the *Directory of Interlibrary Loan Policies & Duplication Services in Canadian Libraries*, prepared by the National Library of Canada and published by the Canadian Library Association is now available. Price: \$10.00, or \$8.00 for CLA Members. Contact: Canadian Library Association, 200 Elgin Street, Suite 602, Ottawa, Ontario, K2P 1L5.

☎ (613) 232-9625 or Fax (613) 563-9895.

*Hal Beard* of Matthew Bender has a new P.O. Box #48663.

### *Coming Events...*

**VALL** • December 13th meeting is a Christmas social. No formal program is scheduled.

### *1991 Line-up*

- January 10th, 1991 - *Douglas Deane*. Watch for your invitation to the January **VALL** meeting. A special workshop is being offered on *Improving Your Communication Skills*.
- February 14th - *Suzanne Dodson* of U.B.C. Government Publications.
- March 14th joint meeting with the *Research Lawyers* subsection of the B.C. Branch of the CBA.
- April 11th - *The Honourable*

*Peter Fraser.*

- May 9th - *David Pepper* of H.A. Simons on marketing and public relations and the law firm.
- June 13th - tentatively scheduled as a social.

### *Position Wanted...*

Dianne Hislop, M.Sc. (PL), M.L.S. desires free lance/consulting work within a law library. In addition to her library degree, Dianne is a Registered Planner in B.C. and would be of benefit to firms specializing in land use planning matters.

☎ 738-8245.

### *Books Wanted...*

Martha O'Brien, Director of Research & Planning at the Law Society of B.C. is looking for a used copy of *Construction of Statutes* by Elmer Driedger, 2nd Ed. (Butterworths).

☎ 669-2533<sup>VR</sup>

## **VALL Meeting - January 10th, 1991**

Our presenter in January is Douglas Deane. Doug has been a part-time instructor for twenty years at B.C.I.T., recently focusing on interviewing techniques. His course has been a key experience for many of his students.

While teaching part-time at B.C.I.T., Doug was Director of Personnel at St. Paul's Hospital. After receiving his B.Sc. he served in the R.C.A.F. and then with "The Bay" in a number of management positions.

The main objective for our meeting in January will be to remind us of some dozens of tools that help us in communicating with staff and clientele. Doug's comments will generate a worthwhile exchange covering typical planning and goal setting; while concentrating on interviewing techniques. This latter subject reviews questioning, listening, asserting, and recognizing what is going on during conversation. None of this is new to us, but some of the techniques and ways of thinking about communicating will be.<sup>VR</sup>

# VALL REVIEW

## For Sale or Gift...

I.C.B.C. has selected volumes from the following series for sale - no reasonable offer will be refused.

Contact Grace Makarewicz ☎ 661- 6960:

*A.C.W.S./Territories Law Reports*  
*All England Law Reports*  
*Auto Insurance Cases*  
*Canadian Encyclopedic Digest*  
*English and Empire Digests*  
*English Reports Chancery*  
*English Reports Chancery & Roll Court*  
*English Reports Common Pleas*  
*English Reports Common Pleas & Exchequer*  
*English Reports Eccl. Adm. Prov. Crown Cases*  
*English Reports & Weekly Law Reports*  
*English Reports Exchequer*  
*English Reports Exchequer and Eccl. Adm.*  
*English Reports House of Lords*  
*English Reports House of Lords & Privy Council*  
*English Reports King's Bench*  
*English Reports Privy Council & Chancery*  
*English Reports Roll Court & Vice Chancery*  
*English Reports Vice Chancellors' Volumes*  
*English Reports Vice Chancery & King's Bench*  
*English Reports King's Bench*  
*Halsbury's Laws of England*  
*Law Reports Admiralty & Ecclesiastical Cases*  
*Law Reports Appeal Cases*  
*Law Reports Chancery Appeal Cases*  
*Law Reports Chancery Division*  
*Law Reports Common Pleas Cases*  
*Law Reports Common Pleas Division*  
*Law Reports English & Irish Appeal Cases*  
*Law Reports Equity Cases*  
*Law Reports Exchequer and Appeal Cases*  
*Law Reports Family Division*  
*Law Reports King's Bench Division*  
*Law Reports Privy Council Appeal Cases*  
*Law Reports Probate Division*  
*Law Reports Queen's Bench Cases*  
*Law Reports Queen's Bench Division*  
*Personal Property Security Act Cases*  
*Saskatchewan Law Reports*  
*Weekly Law Reports*

The B.C. Courthouse Library Society has the following checklists available free-of-charge to interested parties:

<i>Locating and Noting up American Cases</i>	(9/90)
<i>Noting up B.C. Statutes and Regulations</i>	(10/89)
<i>Noting up B.C. Supreme Court Rules</i>	(10/89)
<i>Noting up British Cases</i>	(4/90)
<i>Noting up Federal Statutes and Regulations</i>	(10/89)
<i>Updating B.C. Regulations</i>	(10/89)
<i>Updating B.C. Statutes</i>	(10/89)
<i>Updating Federal Regulations</i>	(10/89)
<i>Updating Federal Statutes</i>	(4/90)

To obtain copies of these checklists, please call:

☎ 660-2841, Fax 660-221, or write to:

**B.C. Courthouse Library Society**  
800 Smithe Street  
Vancouver, B.C.  
V6Z 2E1. <sup>VR</sup>

## Membership Matters

**VALL** welcomes the following new members:

**Johanne Blenkin, Russell & DuMoulin**

☎ 631-4804

**Teresa Gleave, Ladner Downs** ☎ 687-5744

**Maureen Hall, Blake Cassels & Graydon**

☎ 631-3317

**Pat McKitrick, Butterworths** ☎ 684-4116

**Sarah Munro, B.C. Courthouse Library Society**

☎ 660-2910

**Rebecca Raworth, B.C. Courthouse Library Society** ☎ 660-2841

**Jeff Stone, CanebSCO Subscriptions** ☎ 734-1370

**Ruth Trifos, Ladner Downs** ☎ 687-5744

**Betty Wong, Victory Square Law Office**

☎ 684-8421 <sup>VR</sup>

# VALL REVIEW

## Remote Access to OPACs

Law librarians routinely access remote databases during online searching. But remember, there is a wealth of free information available in other libraries' Online Public Access Catalogues (OPACs). The library catalogues of the major lending libraries in the lower-mainland - UBC, SFU, and VPL - can all be accessed remotely.

Searching a library's OPAC remotely is useful to special librarians in several ways:

1. Speeding up interlibrary loan requests by determining whether the desired book is held in that library's collection and providing its call number and loan status.
2. Quickly producing a specialized bibliography for a student or lawyer intending to do preliminary research at that library. This helps to focus research efforts, saving time and money. For example, searching UBCLIB for books in Woodward Library is cheaper than searching DIALOG for background articles on a medical topic.
3. Searching a library OPAC can help to determine the correct subject headings to use for a DIALOG search, e.g. UBCLIB's Additional Files include the ERIC Thesaurus.

**SFULIB:** SFU's online catalogue can be accessed by dialing:

291-4700 (300 to 1200 baud)  
291-4721 (2400 baud)

For assistance call:  
291-4854 (re: connecting to SFULIB)  
291-3283 (re: search procedure)

**UBCLIB:** To access UBC's online catalogue, you need a UBC library card. Your library card number is your ID on UBCLIB. To access the catalogue, call:

228-5011 (300 to 1200 baud)  
228-2222 (1200 to 2400 baud)

For assistance re: connecting to UBCLIB, call 228-2008 (9 a.m. - 9 p.m. weekdays, 12 noon - 5 p.m. weekends)

**VPL:** With the permission of Brian Campbell, Systems Librarian, VPL, Central Branch, we have reprinted and herewith attach the remote dial-in instructions (see **Appendix A** starting on the next page).<sup>VR</sup>

## VALL NEWSLETTER

### CONTRIBUTIONS ARE WELCOME!

If you have any suggestions or comments that you would like to see in our next edition of the **VALL NEWSLETTER**, please let us know.

Notices under the following headings would be appreciated:

- *Library Staff*
- *Books & Periodicals for Sale/Gift/Wanted*
- *Tips and Ideas*
- *Coming Events, Membership News*

Suggestions for articles are also welcome. Please contact either:

**Nancy Cotter**

☎ 687-5671

or

**Anna Holeton**

☎ 263-6127<sup>VR</sup>

## APPENDIX A

### REMOTE DIAL-IN VANCOUVER PUBLIC LIBRARY'S ONLINE CATALOGUE

#### WHAT WE OFFER:

Vancouver Public Library's dial up lines give you access to the VPL database including:

- Bibliographic information about titles in our collection.
- Information about which branches of the VPL hold copies of each title and whether those copies are available to borrow.
- Your own borrower information (if you are a VPL cardholder).
- Information about library hours and programs.
- The Community Organization Database.

You cannot place holds (reserves) from home at this time. You can place your own holds (reserves) from any branch.

#### WHAT YOU NEED:

- A personal computer
- A modem
- A communications software package supporting:
  - full duplex
  - 8 data bits
  - 1 stop bit
  - no parity
  - baud rate up to 2400
  - ADDS Viewpoint, VT52, VT100, Wyse, or ADDS Regent 25 terminal emulation.

Other terminal emulations may work. If your communications package does not include those listed above, try the emulations that are available to you and use the one which works best.

Shareware communications packages are available from the PC-SIG on CD-ROM in the Science and Technology Division at the Central Library. The version of ProComm available on PC-SIG has been successfully tested with our system. If you do copy a program from PC-SIG, please honour the terms under which the author(s) have distributed their programs.

#### OUR PHONE NUMBER:

665-5010

## APPENDIX A

### Remote Dial-In: Vancouver Public Library's Online Catalogue

#### GETTING CONNECTED:

1. Set up your communications package for the terminal emulation and communications parameters mentioned above.
2. Dial 665-5010 through your communications package.
3. Wait while the modems establish communications.

You will get a "Connected" message and then may see "10" and "hy" or "ii" appear on the screen. This may take up to 20 seconds.

4. Press <Enter>.
5. In most cases, you will next be prompted to indicate the type of terminal you are emulating.\* Type the number corresponding to your choice.
6. The system will then do a test to ensure that your display is readable. To try a different emulation, answer N to the question: "Was the screen readable?"
7. Once you have selected and confirmed your terminal emulation, you will see the Welcome Screen. Press <Enter> to move to the Public Access Catalogue Menu (with items numbered 1-11). From this menu, you can proceed to search the VPL database, select the Community Organization Directory menu, or logoff.

- \* If you do NOT see the terminal emulation routine and instead:

See a line saying:  
"Enter your selection 1-11", type 11 <Enter>.

See a line saying:  
"Enter your selection 1-9", type 9 <Enter>.

See any other screen, type SO <Enter> and then choose 11 or 8 from the menu that the system returns you to.

The system will say: "Thank you - You may now disconnect your modem."

To proceed to the emulation routine rather than disconnecting, press <Enter>.

## APPENDIX A

### Remote Dial-In: Vancouver Public Library's Online Catalogue

#### HOW TO SEARCH - BEGINNING:

If you are using the online catalogue for the first time, you may want to use the introductory HELP session found at the MENU SCREEN.

You will proceed through several screens in your search.

Always follow the instructions on the screen and look for the command options at the bottom of each screen.

Remember to press <Enter> after you enter each command.

The search flow is as follows:

For TITLE and CALL NUMBER searches:

1. Select a search option from the menu screen.
2. Enter your search request.
3. View a sorted list of titles with the closest match in position 3.
4. Select the title you are interested in by number.
5. View bibliographic data on the specified title.
6. View copy information.

For AUTHOR and SUBJECT searches:

1. Select a search option from the menu screen.
2. Enter your search request.
3. View a list of headings which match your search request.
4. Select a heading.
5. View a list of titles which contain the selected heading.
6. Select the title you are interested in by number.
7. View bibliographic data on the specified title.
8. View copy information.

For KEYWORD searches:

1. Select a search option from the menu screen.
2. Enter your search request.
3. Narrow your search - if there are a large number of hits.
4. View a list of titles which match your search request.
5. Select the title you are interested in by number.
6. View bibliographic data on the specified title.
7. View copy information.



## APPENDIX A

### Remote Dial-In: Vancouver Public Library's Online Catalogue

#### SIGNING OFF:

In consideration of other users, please logoff before disconnecting.

1. Move back to a menu screen by typing S0 from any other screen.
2. Select "Logoff" from the menu by typing the appropriate number. (Number 11 on the main menu, number 8 on the Community Organization Directory menu).
3. When the system says "Thank you - You may now disconnect your modem.", disconnect from VPL's computer using the method supported by your communications package.

#### HELP:

While searching on-line help is available by entering ? when the system prompts for response.

To get a list of branch library addresses, phone numbers, and hours, type BB at the menu screen and look up "Hours of Operation" by entering the appropriate screen number.

If you are having trouble locating material and want further information about searching, come in to any branch of the Vancouver Public Library and look for the "Online Catalogue User's Guide" beside the Public Access Terminals or talk to a librarian.

Limited telephone support is available for problems related to connecting to our computer. Call 665-3523.