## Spring 2013

# VALL Review

Vancouver Association of Law Libraries

Volume 25, No. 2

### The President's Desk

And, in the twinkling of an eye, the VALL year is more than half over. After beginning the VALL seminar year with a substantive legal topic, we moved into library land in December with Tips and Tricks of the Trade from Kat Siddle, Debbie Millward, and Teresa Gleave. They each brought their different library backgrounds into play to gather together a useful and fun collection of resources for us.

> Sarah Munro VALL President 2012-2013

We stayed with library topics for the February seminar as well. Sarah Sutherland, VALL's vice-president this year, addressed a topic of enduring interest: what changes are happening in law libraries and the practice of law, and what they can mean for law

librarians. Her views on professional development and how it can contribute to you maintaining relevance and professional interest are worth a glance. You can see them and the slides from the December seminar on the VALL website. Key thought? Everything is professional development.

SLA WCC and UBC's student SLA chapter had a pub night at the Railway Club, scene of VALL's December drinks event. As I write this, VALL and BCLMA are planning our joint workshop for mid-March. Advertising is increasing for the CALL conference in Montreal in May, and the SLA conference in San Diego in June. AALL will no doubt follow suit. Webinars. Workshops. What's a law librarian to do? My hope is that you are able to take advantage of the many professional development events on offer, and that you come away from whatever you do with a renewed engagement in some aspect of your job or career, no matter how small. Professional development means some part of you is perpetually Spring, with regrowth and rebirth.

#### In this issue:

The President's Desk	1
From the Editors	2
Feature Article : Current Awareness Tools for Business Intelligence	3
Daily Business Intelligence Updates	4
News from UBC Law Library	9
New at the Courthouse Libraries BC	10
InfoAction Update	10
VALL Seminar Reviews	10
Member Announcements	11
Vendors' Corner	12



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Providing current awareness services has changed dramatically, from routing print journals and photocopied tables of contents, to incorporating information from RSS feeds, blogs, and tweets. Our lawyers and staff want news instantaneously, on their smartphones and tablets, and with the flexibility to customize results to meet their individual interests.

Despite these new technologies, the need to select and organize the right information hasn't changed. While libraries have an opportunity to develop valuable new services, many of us have questions about the best tools and methods to use.

To help you consider options for your library, Jeffrey Voon, Business Development Research Specialist at Fasken Martineau DuMoulin, shares some of his favourite current awareness tools for researching and sharing business intelligence information. We also hear from some of your colleagues about the unique tools and services they have developed for their organizations.

This issue also includes updates from Courthouse Libraries BC. the UBC Law Library, and InfoAction, summaries of our recent VALL Seminars, and member and vendor updates.

We hope you enjoy this spring issue of the VALL Review, and as always, we welcome suggestions and contributions for future issues.

The VALL Review is the official newsletter of the Vancouver Association of Law Libraries. VALL is composed of members of the law library community interested in discussing issues and sharing ideas. Opinions expressed in the newsletter are those of the authors and do not necessarily represent VALL policy or position. Unsolicited submissions are welcome. VALL reserves the right to edit submissions.

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Jeffrey Voon, Business Development Research Specialist Fasken Martineau DuMoulin LLP

In today's world of non-stop news and plugged in environment of information overload, law librarians can take a proactive role in helping their firms and lawyers by using free online tools like email alerts, RSS feeds and Twitter lists to assist in intelligence gathering efforts. As the amount of intelligence online continues to grow, you have to be able to weed through this mass of information to get what is most crucial to your business and keep your knowledge current.

Methods can include monitoring news around your clients and top industries so that you can know their business and what are developing market trends. Competitive intelligence efforts looking at your key competitors to see what they are doing and how you can improve your own business practices. Even reputation management - you want to know when someone is talking online about your firm, your lawyers, or your clients, so those in charge can properly manage the situation.

#### Email alerts

Google Alerts are probably the smartest tool out there as a starting point for competitive intelligence. Google Alerts allow you to create alerts using keywords that send you email updates each time that keyword shows up on relevant Google results from websites, news articles, blogs. There are different ways to configure your alerts to customize coverage and delivery frequency guidelines.

You can create any keyword or search queries you can imagine - everything from your company's name, your competitors, prominent lawyers, practice groups, general industries, to even your own name. If you properly define your Google alerts, you can monitor breaking news stories or current topics of interest, refining them depending on how your current awareness focus changes. If you find hundreds of these emails starting to clog up your inbox, you can even use RSS feeds instead to increase efficiency with your Google Alerts.

Google Alerts can be an extremely efficient tool to help you keep track of what people are saying about you, your competitors and your industry online. All you need to get started is a Google account.

#### **RSS** feeds

With so many channels of information to monitor on a daily basis, it can be overwhelming at times having to check multiple sites and browsing through hundreds of email alerts. To help combat this information overload, RSS (Really Simple Syndication) feeds are a useful tool for intelligence gathering.

You can subscribe to items from your multitude of sources into the RSS reader of your choice and create a personally curated newsletter of updated information straight to your computer, tablet or smartphone. Anything can be added to your RSS stream: Google Alerts, Twitter and other social media searches, top industry and niche blogs, breaking news feeds. The anonymous nature of RSS feeds also can be useful when watching competitor newsletters, updates or blogs, as opposed to signing up with an email.

Google Reader is one of the best options for a free RSS reader and you can set up groups and folders depending on your sophistication and the number of feeds you have to monitor.

#### **Twitter lists**

Twitter lists allow you to create personalized lists of followers and can help you sort through the noise to better stay on top of the updates which really matter. With most following hundreds and hundreds of users, this feature will help you utilize Twitter more effectively to assist in your current awareness.

Lists are useful for gathering intelligence because it allows you to create specialized follower groupings on particular interests, themes or topics. Everything from breaking news, legal updates, industry publications, competitor companies - all personally curated to your liking.

Two additional privacy-related reasons to use Twitter lists is that they let you follow someone's tweets with you actually following them on Twitter. Also, you can set your own lists to private so no one else can view them.

If you don't want to create your own lists, you can also discover interesting lists on Twitter that other people have created and subscribe to them. <u>Listorious</u> features a directory of the most popular public lists.

#### **Daily Business Intelligence Updates**

Bronwyn Guiton, Librarian Lawson Lundell LLP

At Lawson Lundell my job as Librarian includes providing daily business intelligence update emails. These emails contain links to news stories about clients, cases, and organizations of interest to our lawyers and staff. By providing these emails I am helping our lawyers and staff stay current about how their interests are being portrayed in the media.

"[The emails keep] me knowledgeable about aboriginal issues in Canada so that I can talk with clients about cases I may not be involved with," Michelle Jones, a Lawson Lundell litigation associate told me.

When I stepped into my role as a librarian at Lawson Lundell, the infrastructure for these business intelligence update emails had already been successfully implemented by my predecessor, together with our library manager, Susannah Tredwell, and our Director of Knowledge Management, Euan Sinclair. A subscription to FP Infomart had been purchased and consultations with various practice groups had resulted in lists of keywords that each wanted to read news stories about.

There are nine different business intelligence emails I send out each morning. They cover a range of topics from aboriginal law to real estate. Any lawyer or staff member can subscribe to any email free of charge. On occasion a lawyer may ask for a certain topic or client to be monitored in the news, and I will create a private update on that topic just for that lawyer. These private updates will last anywhere from a few months to a few years, at the direction of the lawyer.

FP Infomart is my main source of news monitoring. Their service allows you to create a "profile" for each topic of interest. Using their own Boolean language, you then create a search string that incorporates all the keywords for that topic. For example, if I were monitoring labour law news, I might create a search string that incorporated the keywords: employment standards, Canada Labour Code, Human Rights Tribunal, and collective agreement, etc. I then enable email alerting so that FP Infomart can send me headlines and a brief excerpt from each story as it's published. If I want to limit the stories to specific geographic area, it's easy to go into the advanced settings and use a customized mix of area-specific publications.

When these alerts arrive in my inbox I sort through the stories and copy and paste the headlines of the most relevant stories into each of the nine different business intelligence update emails I will send that day. I include the headline, some brief excerpts that show the relevance of the article, the author, the publication name, the date, and a URL to the story. If I click on the headline in the FP Infomart email to me, I incur a charge for each view. With that in mind, I search Google News using the title of the story and source a free URL from the newspaper's own website. This takes a few extra minutes, but being charged for each story view on FP Infomart is not financially feasible. When a story is not available from the newspaper's website (pay wall or delayed online publication policy), I will take advantage of FP Infomart offering the story for a small charge. For example, the Whitehorse Daily Star often has stories behind a pay wall. If I want to use that story, I won't give out a URL but I will say: "Please contact Bronwyn Guiton for a copy of this story." At that point I can go to FP Infomart and purchase that story as a PDF to distribute to the lawyer in question.

In addition to FP Infomart, I use Google news alerts, the Business in Vancouver (BIV) Today daily digest email, and a few well-chosen bookmarks to help me offer the most relevant news stories to our lawyers. The BIV Today digest is particularly invaluable and definitely worth the cost of subscription. The bookmarks I find to be useful most often are:

- cbc.ca/bc/news
- theglobeandmail.com/news/british-columbia
- timescolonist.com
- thetyee.ca/Blogs/TheHook/

Following is a sample of what a (hypothetical) finished business intelligence update might look like.

Should any of our VALL colleagues have further questions about these business intelligence update emails, I would be delighted to discuss my experience with them.

#### Sample Business Intelligence Update

To: Law Libraries Business Intelligence Update Group From: Bronwyn Guiton

Subject: Law Libraries Business Intelligence Update - March 1, 2013

#### **BCLI Asks for Public Input on Tests of Mental Capacity**

Today the British Columbia Law Institute has published its Consultation Paper on Common-Law Tests of Capacity. The consultation paper examines legislative reforms to judge-made rules governing when a person is determined to have the mental capacity to carry out a transaction or enter into a relationship. It was prepared with the assistance of a ten-person, all-volunteer project committee, made up of some of the leading lights in this area of the law. By Susannah Tredwell VALL Blog, February 25, 2013 http://www.vall.vancouver.bc.ca/node/477

#### An Open Letter to a New Grad

Dear new grad: Welcome to Libraryland. I enjoyed our conversation at the OLA reception in January – your energy and eagerness were wonderful to see. I also appreciate your concerns about your career, and especially this first step. Landing the first job can be tough, and it takes a lot of fortitude to get through the dry spell that proceeds that first day on the job. Of course, I was particularly pleased that you are attracted to a career in law libraries. I have worked in legal environments of one kind or another for many years, and have found the work to be intellectually challenging, varied and an endless source of learning. One of the neat things about librarianship is the ability to piggyback on the imaginations and interests of your clients, and lawyers (and their clients) do and investigate things that would never in a million years occur to me! By Wendy Reynolds

SLAW, February 15, 2013 http://www.slaw.ca/2013/02/15/an-open-letter-to-a-new-grad/

#### **Evaluating eBooks in Law Libraries**

Last week we had the pleasure of speaking at the Law Library Association of Greater New York (LLAGNY) education event: Going Digital – The Challenges of eBooks in Law Libraries. We discussed the current landscape of eBooks right now, the many vendors, publishers, and aggregators that are making these digital volumes available, the variety of pricing models employed, and criteria to determine which of these packages is right for your library. We tackled the current challenges and obstacles to be overcome by both private and academic law libraries interested in implementing an eBooks program. And finally we discussed what law libraries are doing to make eBooks available to their attorneys and patrons. By Bess Reynolds and Ellyssa Kroski On Firmer Ground, January 28, 2013 <a href="http://firmerground.wordpress.com/2013/01/28/evaluating-ebooks-in-law-libraries/">http://firmerground.wordpress.com/2013/01/28/evaluating-ebooks-in-law-libraries/</a>
***************************************
Please note that external redistribution of this content is not permitted.
***************************************
There are 9 major business intelligence updates to which anyone is welcome to subscribe. They are:
1. ABC
2. ABC
3. ABC
4. ABC
5. ABC 6. ABC
6. ABC 7. ABC
8. ABC
9. ABC
Please let me know if you are interested in signing up for any of these updates.

#### Current Awareness on www.courthouselibrary.ca

Kat Siddle, Law Librarian Courthouse Libraries BC

The Courthouse Libraries BC website contains a lot of content (I should know – I'm one of the people responsible for organizing it!). There are study kits to support our training initiatives and video tutorials to help clients use our online resources. There are also two current awareness services—*New and Notable* and *the Stream*—that keep the site fresh and engaging for our audience.

#### The Stream

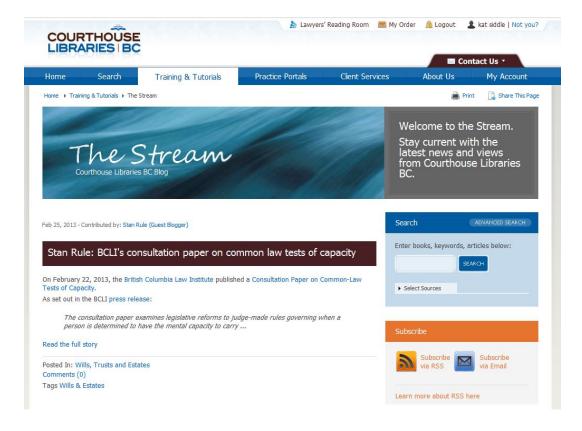
#### What is it?

The Stream is Courthouse Libraries BC's blog. Written for BC's legal community, it shares practical information and publicizes CLBC's programs, services and collections. It tends to run longer posts of 300-800 words. Stream posts are featured prominently on our Home Page, which is visited between 500 and 800 times each day. Relevant stream posts also appear on our Practice Portals.

#### Who writes it?

Currently, we publish posts by 7 staff members and some external contributors (BC lawyers who write original content for us, or who release noteworthy posts on our blog and their own simultaneously). We try to publish one Stream post per week.

Our most popular posts are the ones that answer burning legislative questions (like Tracy McLean's What Happened to the Insurance Act, RSBC 1996?) and posts by well-known legal bloggers like JP Boyd and Stan Rule.



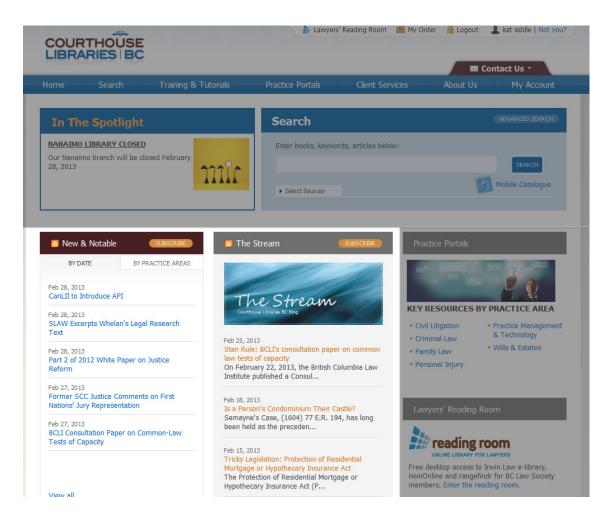
#### **New and Notable**

#### What is it?

New and Notable is a "current awareness service" that works like a micro-blog or Twitter feed. The posts are generally very short and include a link to a source where possible. Aimed at BC's legal community, N&N tries to isolate useful information from a sea of internet chatter.

#### Who writes it?

It's written by about five people, three of whom contribute very specific types of posts : Supreme Court of Canada Decisions, new books, and BC/Federal Proclamations. The other two people monitor a Google Reader account that collects blog posts and news stories from over 100 sources. Every morning, a member of our Digital Library team skims about 130 of these stories in the search for the day's most important legal news. The team also receives tips and suggestions from others in the organization.



#### **Multiple Delivery Systems**

Readers can read N&N on our Home page, or subscribe to N&N by email or RSS feed. We've also set up a handful of automatic processes that feed N&N content into other platforms, including Twitter and our Practice Portals. Any N&N that is tagged with a practice area automatically appears on the corresponding Practice Portal and is tweeted from @theCLBC. **Editors' comment**: please note that subsequent to these articles being written, Google announced that they are shutting down Google Reader on July 1, 2013. More information, and RSS reader options, are available here: <u>http://lifehacker.com/5990456</u>.

#### **UBC Law Library Update**

Sandra Wilkins, Law Librarian, University of British Columbia

Subjects:

This past Fall has been a very busy one. UBC Law Library partnered with the Faculty of Law to hire George Tsiakos, Instruction Librarian, to coordinate the delivery of a new 2-credit mandatory Legal Research and Writing course to first year law students. This joint appointment has enabled the library to achieve its goal of transitioning from one-on-one reference and optional instructional sessions to being integrated in the classroom. George joined us in July 2012, when course development began in earnest. George, along with Mary Mitchell and Sandra Wilkins, taught 8 sections of 24 students during the Fall 2012. The course focused on research skills related to secondary sources of law, case law, and legislation from British Columbia and Canada. In addition, basic instruction on writing legal memoranda and facta was provided. As part of the overall learning experience, students practiced their research skills during each class. They were evaluated on participation, three quizzes, and three take-home assignments. Needless to say, there was a lot of marking! And, that was just for the first year program.

George also taught two sections of Advanced Legal Research (ALR) in the Fall, one of which was a newly developed course for students in the Masters of Law Common Law program; he is currently teaching two sections of ALR in the January 2013 term. We were fortunate to have Joanne Lecky of McCarthy Tétrault LLP teach one section of ALR in the Fall, and to have Fiona Beveridge of Watson Goepel LLP and Teresa Gleave of Fasken Martineau DuMoulin LLP teaching ALR this term.

Legal citation is a topic near and dear to our hearts, and to those of our students! The Faculty of Law uses the Canadian Guide to Uniform Legal Citation, 7th edition. The Guide is only available in print and so we created an <u>online companion</u>, which is available to everyone from the <u>Law Library homepage</u>.

#### Home Secondary Sources 🔄 Cases 🔄 Legislation 🔄 General & In-Text References Journal Abbreviations Law Report Abbreviations Contact Table of Contents Citation Guide Introduction Home This online resource is meant to help you with legal citation for the most common situations. It is not a substitution for the print version of the McGill Guide. Secondary Sources For guidance on how to cite materials not covered by the McGill Guide, you may wish to Books Loose-leaf Books consult the Chicago Manual of Style USE which has an excellent index. Combining the McGill Guide with the Chicago Manual of Style should meet all of your citation needs. Chapters in Books Periodicals Case Comments Accurate legal citation serves two major functions: Dictionaries UBC Law Library A complete citation provides a road map, so that a reader can locate the item to Encyclopedias which you are referring. Cases It conveys valuable information about the item which can help a reader quickly F1 🕒 General discern if the item is worth pursuing. Citing Cases Contact Info Style of Cause There is a need for standardization so anyone in the world can find the item you cite. Reference Service Service Points and Staff Year of Decision Neutral Citation The UBC Faculty of Law uses the Canadian Guide to Uniform Legal Citation (McGill Send Email Pinpoint Guide), now in its 7th edition. You should read, or at least skim, the first chapter - General Links: Printed Reporters Rules - in the McGill Guide. The general rules provide helpful advice on matters relating Website / Blog Electronic Services to Profile & Guides Jurisdiction and Court

#### Law - Legal Citation

Judge

Guide to help with legal citation for the most common situations.

Footnotes vs. bibliographies

#### New at the Courthouse Libraries BC

Drew Jackson, Director, Client Services Courthouse Libraries BC

#### O'Brien's Online Forms on the Public Computers

O'Brien's Online Forms is now available on the public computers in all our libraries. We are pleased to be able to provide access to lawyers across the province to this large collection of forms and precedents across a broad range of legal topics. Our subscription includes access to these Divisions: Div 1 Commercial and General, Div 2 Corporations, Div 4 Leases, Div 5 Wills and Trusts, Div 7 Labour Relations and Employment, Div 9 Municipal Corporations, and Div 10 Computer and Information Technology. Clients can download forms in MS Word format, save to USB, or email copies of forms.

#### **New Micrographic Scanner**

We have a new micrographic scanner in our Vancouver library. The ScanPro 2000 is an all-purpose unit that replaces our three aging microfilm and microfiche machines. The new unit reads all types of microfilm and fiche that we have in our collection, which includes American case law, labour arbitration decisions, committee reports, and other hard-to-source government documents. The new micrographic scanner allows saving to USB or emailing of materials in addition to printing them, making access to our microfilm/fiche collection more versatile and affordable for our clients.

#### InfoAction Update

Alyssa Green, Manager InfoAction, Vancouver Public Library

Beginning March 2013, **Alyssa Green** is the new Manager for InfoAction at the Vancouver Public library. Prior to joining InfoAction, Alyssa managed ResearchPlus, Calgary Public Library's fee-based division. Additionally, she has worked as a Business Librarian at Calgary Public Library and as a Health Care Researcher at the University of British Columbia's Centre for Health Care Management. Alyssa received a MLIS in 2011 and a Bachelor in Business Administration in 2009 and looks forward to using her diverse background to meet the needs of InfoAction customers.

#### **December 2012 VALL Seminar Review**

Tracy McLean, Librarian Courthouse Libraries BC

#### Tips & Tricks from the Vancouver Law Library community

Our speakers were Teresa Gleave of Fasken Martineau, consultant Debbie Millward, and Kat Siddle of Courthouse Libraries BC. This was a highly informative session. Our three speakers shared some of their favourite websites, gadgets, research, tools, and library related "cool things", which they use to keep on top of the latest news of interest to their patrons and for their own professional development or just personal interest.

Their handout is posted on the VALL website: http://vall.vancouver.bc.ca/files/VALL%20HANDOUT.pdf.

#### February 2013 VALL Seminar Review

Stephanie Karnosh, Reference Librarian, McMillan LLP

#### Professional Relevance and the Evolution of Law Library Work

Sarah Sutherland, current VALL Vice President and Library Manager at McMillan LLP, presented February's VALL seminar on "Professional Relevance and the Evolution of Law Library Work." Sarah's thought-provoking presentation took up where her On Firmer Ground blog post, entitled "The developing skill-employment disconnect in law libraries and what to do about it," left off. She described how the work in law libraries is changing from a primarily specialized, print-based environment to one that is becoming more of a self-service shop where more and more library tasks are being automated. Sarah concentrated her talk on what this will mean for the future of law librarians, suggesting that, rather than becoming obsolete, librarians will instead need to re-focus their training in other areas. She emphasized the need for technical savvy and management skills, particularly interpersonal skills, and put forward the idea that all employees of every level should become invested in their professional development. Sarah went on to say that library staff will find the future more fulfilling if they find a topic that interests them, either in the technical area or management area, and concentrate on learning more about it. She emphasized that the more engaged and positive one is in their own career development, the more well-rounded and employable one is going to be. Sarah finished her talk by suggesting some avenues in which she thinks law librarians can contribute to their workplaces, including harnessing knowledge management, using social media tools, and accessing open source software for cheap and easy delivery of service.

The slides have been posted to <u>http://vall.vancouver.bc.ca/speakers</u>.

#### Member Announcements

We recently added new student member Maite Mayeta Cumba to our roll.

Maite is enrolled in the Library and Information Technology Diploma Program at Langara College. She holds a Bachelor Degree in Art History and a Master in Cuban and Caribbean Studies. She likes research, reference and technical services work. Maite looks forward to learning effective research tools that can help others. She would like to get more experience working in academic and special libraries, such as law libraries. Maite has been living in Burnaby for seven years, and loves it here! maitemayeta@shaw.ca

**Judy Deavy** retired from the Department of Justice Library on February 27th, and has become our latest Lifetime Member. Judy was the Library Manager at the Department of Justice BC Regional Library from 1980-2013. Over time, the office grew from a 60 lawyer firm to a 300 lawyer firm. The library's physical collection grew from 6,000 to 20,000 books.

part of an informal Federal Government Libraries group called FLIP, the Federal Libraries in the Pacific. When VALL was formed in 1989, Judy was quick to become a member. Judy's volunteer work included VALL Membership Chair in 1991-92 and 1997-98. Judy was the go-to person for government –related questions for many VALL members over the years, and we appreciate that very much.

In addition to reference and the administrative work of running the library, Judy endured 8 library moves, 11 bosses and 2 floods! Recently, Judy oversaw the migration of the BC Region Justice library holdings from an old InMagic Catalogue to the new national Justice Integrated Library System, Millenium.

Most importantly, Judy always made time for her staff, lawyers, article students, support staff and law library colleagues, to pass on many intricacies of legal research to us, to encourage us, to mentor us and to always remind us, "there are no silly questions!". With her excellent memory and vast knowledge, Judy contributed much to law librarianship. Congratulations, Judy, on your transition to a well-deserved retirement. Here's to many happy adventures ahead!

Susan Daly was recognized at our December meeting.

One of our Honoured Members, **Anne Rector**, passed away in late 2012. Anne was remembered at our December meeting by Gillian Crabtree. Anne began her career in legal librarianship in what was, at the time, the Law Society library, and is now the B.C. Courthouse Library Society. During this time, she worked with a fellow Honoured Member, Marjorie Keddy. After Marjorie's resignation, Anne stepped into the management role for a time, before transferring to the Provincial Government as assistant to the head of the Judges' Library. She continued with the position as Head of the Judges' Library until her retirement in 2003.

Anne is remembered fondly and recognized by many members of our B.C. Bench, as well as by many in the VALL community, for her willingness to offer advice to any who asked; to act as a mentor to many VALL members as they embarked on careers in law libraries; and for her firm support of the law library community and law libraries in general. We are sorry to see her go.

#### Vendors' Corner

Quickscribe News

Mike Pasta, President, Quickscribe Services Ltd.

#### **Newly Designed Status Checker**

Quickscribe has made significant enhancements to its popular Status Checker tool. The Status Checker is used as a quick and easy way to determine either the status of a bill or the status of sections of a bill that affect Acts. The newly designed tool provides a more definitive answer as to whether or not something has come into force.

Some of the new features include:

- Colour-coded status tags In Force, Partially In Force, NYIF
- Expandable "Affected Acts" function
- Latest legislative milestones
- Final in force dates and mechanism references
- Direct links to the relevant section of Bill

We would like to thank the VALL members who contributed their thoughts on this project.

#### **Revamped Categories**

In response to recent survey requests, Quickscribe has modified and expanded the legislative categories maintained on Quickscribe Online. These changes will primarily affect those who use the BC Legislative Digest for tracking upcoming/recent changes to legislation by category of law. The monthly Quickscribe Reporter will also be affected by this change.

We are very excited about some of the projects planned for the coming year. One of these projects is unlike anything Quickscribe has tackled before. We have opted to keep things under wraps until closer to the launch date. Stay tuned....

#### **Wolters Kluwer Daily Reporting Suite**

Allison Lau, Marketing Manager, Legal & Business Markets, CCH Canadian

Wolters Kluwer Law & Business has developed a customizable daily reporting suite in the areas of U.S. Antitrust, Employment, Health, IP, and Securities Law. This daily reporting service provides same-day coverage of breaking news, court decisions, as well as legislative and regulatory developments.

Available through email, RSS feeds, mobile apps or via web browser (IntelliConnect), only the most important topics and analysis is provided. For more information, please consult http://www.dailyreportingsuite.com/ or contact CCH Canadian Ltd. at cservice@cch.ca.

#### VALL Review Newsletter Article Content Submission Guidelines

Please take a look at the guidelines below and contact the VALL Review Editors if you have any further questions. You do not have to be a VALL member to write for us. Anyone is welcome to contribute to the VALL Review as long as you meet the guidelines below. Thanks for your support and interest!

#### Purpose of VALL Review

- To provide short news and articles on library information and knowledge management developments of interest to VALL members with a priority focus on legal information and related issues concerning the legal sector.
- To highlight resources of interest to VALL which would be useful to the legal community and for professional library staff development.

Authors are advised to submit their draft articles that meet the minimal criteria: 1)In Microsoft Word, plain text or RTF.

2) Maximum of up to 800 words for full articles.

3)Single spaced with paragraphs.

4) Functional URLs and corresponding footnote bibliographic information for further reading.

5) Identification of author, their official position title and parent organization.

**Publishers and vendors** should only highlight for submission any new product developments that the vendor has not yet publicly released or that the vendor would like feedback from its customers. (Note: If a vendor has already released public marketing information to all customers on its corporate web site, *VALL Review* editors will exercise rights to determine if there is sufficient space to include the submitted information, in light of other VALL content publishing priorities.)