

## VALL Executive Minutes

January 17<sup>th</sup>, 2022

### Zoom Meeting

Present: Rebecca Tomlinson, Ronit Landon, Beth Galbraith, Katherine Melville, Jen Brubacher, Joni Sherman, Alexandria Everitt, Allyssa McFayden, Rachel Carlson

Regrets: Kurtis Kolthammer, Clare Finegan, Natalie Rocheleau

1. VALL Executive meeting minutes for November 22, 2021, approved.
2. President (Rebecca)
  - a. Meet the President event will be held in February
  - b. Rebecca presented Kurtis' Web Editor Report – only issue for discussion was confirmation of VALL's domain name renewal.
    - i. Can be renewed every 2 or 5 years, cost is reflected annually in the VALL budget. We will proceed with the 2 year renewal. Kurtis inquired as to how to advance payment. Joni previously used her personal card and was reimbursed; PayPal is not an option; Beth offered to use her persona card.
    - ii. Ronit will reach out to Kurtis to organize payment.
3. Past President (Beth)
  - a. No update re: ongoing VALL business.
  - b. Beth suggested a potential new activity for VALL – an Executive organized random coffee / zoom / phone call meet up for VALL members.
    - i. The Executive would put a call out to members for those interested in participating; then facilitate matching up pairs of VALL members and making the initial introductions; the pairs would then take it from there as to deciding on a call, meet up, etc.
    - ii. Rebecca offered to help with this, and offered the use of the VALL Zoom account, should it be needed. An introduction to the program will be included in the next VALL Review.
4. Vice President (Alexandria)
  - a. Peter Bark Bursary standard deadline is approaching at the end of March; last year, the deadline was extended to June to accommodate the Covid-19 situation.

- i. Alex will send the initial Peter Bark email to Clare for distribution, and will speak to the Bursary during the February Program, and will circle back to Kurtis to update the VALL website.
  - ii. Decision from CALL as to in-person or Zoom conference is imminent, so this may impact the Peter Bark Bursary deadline again this year.
- b. The VALL mailbox renewal will be in February; Alex will check the mailbox more frequently leading up to this.

5. Treasurer (Ronit)

- a. Expenses – \$1,008.00 for Transgender Rights Workshop with Adrienne Smith (December 1<sup>st</sup>).
- b. Income – VALL Operating Account - \$10 from one non-member payment for December 1<sup>st</sup> session, \$20 from one member renewal. PBMF Account, no income.
- c. Account balances

- i. VALL Operating Account:

- \$12,940.29 in Savings
    - \$144.13 in Membership Shares
    - = \$13,084.42

- ii. Peter Bark Bursary Account:

- \$1,701.08 in Savings
    - \$3,000 Non-Redeemable Annual Term (matures September 7, 2022)
    - \$8,500 3-year escalating term deposit (matures September 4, 2024)
    - \$1,000 3-year escalating term deposit (matures September 9, 2022)
    - \$179.42 in Membership shares
    - = \$14,380.50 *(no changes since last report)*

6. Programs (Allyssa, Rachel, Natalie)

- a. December substantive event, Adrienne Smith – went very well, with between 32-36 attendees, and the session received lots of positive feedback.
  - i. Speaker has provided an invoice and been paid. Only one minor issue was encountered with purchasing a ticket – the attendee assumed the PayPal confirmation was the registration confirmation, when they had not yet

been registered. This was easily fixed, and will be tweaked for future sessions.

- b. December social – casual coffee break, had a few new VALL members attend, with about 10 total attendees.
  - c. January Social – Will be a trivia social, scheduled for January 26<sup>th</sup> at 10:00 am. There will be a mix of VALL facts and Vancouver facts, and suggestions / questions are welcomed from the VALL Executive.
    - i. Programs will add prizes, likely 3-5 gift card prizes; Gusto can be used for this.
  - d. February Substantive Session – Programs have contacted Nate Russell from the Courthouse Library to do a refresher session on privacy. The date is scheduled for February 22<sup>nd</sup>, and a few details still to be confirmed.
  - e. Host Consulting – Programs have reached out, and are now waiting to hear back. They have provided some possible topics during the last meeting, and have requested potential pricing for an April session.
  - f. March – still under consideration; will plan following the January trivia session.
  - g. June – VALL Executive had discussed the potential of an in-person session in June, and possibility of Lightening Talks.
    - i. Will need to assess regarding in-person closer-to the time
    - ii. Possibility to push Lightening Talks to September, and have a panel on budgeting & planning in June. Suggested speakers included Carolyn Petrie, Suzanne McBeath (Metro Vancouver). Other suggestions included a government website session (LegisInfo, etc).
7. Membership Secretary (Clare, submitted in absentia)
- a. New Members
    - i. Three new members – Chelsea Merkl, Capilano University; Sean Sallis-Lyon, Lawson Lundell; Amanda Gaucher, Whitelaw.
  - b. Current total members – 101
    - i. Paying Members – 82
    - ii. Lifetime – 14
    - iii. Honoured – 5
  - c. Eblasts sent out to membership – 8 total, including event notices, VALL review, and Zoom information / registration.
  - d. 7 new VALL Forum members forwarded to Alex.

- e. November Membership Directory completed, with thanks to VALL Executive for help with editing, and Kurtis for updating the VALL website.
8. Web Editor (Kurtis & Joni)
- a. VALL Domain renewal discussed – see Minutes under President’s section.
  - b. Events on main website page updated, banner also updated.
  - c. Google analytics included 705 webpage views, with top views including the main page, job postings, the December event page, and Executive information.
9. VALL Review (Jen and Katherine)
- a. Fall issue was published in November.
  - b. Currently considering themes for the Spring issue, with a target of April publication.
10. New Business - none
11. Next Meeting – February 2022, Rebecca to send a Doodle to schedule.