



VALL Executive Meeting | August 4, 2022 (Zoom)

Attending: Alex Everitt, Beth Galbraith, Ronit Landon, Katherine Melville, Rachel Carlson, Allyssa McFadyen, Nathalie Rocheleau, Clare Asquith-Finegan, Caroline Nevin, Tori Shewchuk, Stephanie Karnosh, Rachel Wertheim, Rebecca Tomlinson

Regrets: Jen Brubacher, Kurtis Kolthammer; Joni Sherman,

AGENDA

Introductions & note meeting slightly out of order due to Ronit & Katherine needing to leave early.

1. June 27, 2022 meeting minutes - Approved

2. Reports & New Business

- **Treasurer** – *Ronit Landon*
 - 2022-2023 Budget – review of questions from the budget doc
 - Budget based on previous year's numbers
 - Not sure of amount for Seminar Registrations for budget
 - Not sure what to estimate for Seminar expenses for upcoming year
 - PB funds on hold 2019/2020 – to be used by this year
 - Education funds – created 2019 to be used to attend VALL events. To help those who cannot afford to attend events or who may have multiple staff in their library and PD funds cannot cover everyone. Has not been publicized last two years due to free events.
 - These budget questions will be discussed further at next meeting
 - Highlights from the Treasurer's Report
 - Expenses (on VALL operating act. Only):**
 - Zoom (auto-)renewal: \$224 (no PayPal fees! ☺)
 - Income:**
 - **VALL Operating act. (as of July 26, 2022):**
 - 16 new member renewals: \$360 Paypal + \$280 cheques (cashed in on July 14) = \$640
 - **Peter Bark Memorial Fund act.:** *No new income.*

Account balances:

- **VALL Operating Account (as of July 26, 2022):**
 - \$10,842.67 in Savings
 - \$151.30 in Membership Shares

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= \$10,993.97

- **Peter Bark Bursary Account:**
 - \$1,701.08 in Savings
 - \$3,000 Non-Redeemable Annual Term (matures September 7, 2022)
 - \$8,500 3-year escalating term deposit (matures September 4, 2024)
 - \$1,000 3-year escalating term deposit (matures September 9, 2022)
 - \$188.34 in Membership shares
- = \$14,389.42 (No changes since last report)

- **VALL Review** – *outgoing: Katherine Melville, Jen Brubacher; incoming Beth Galbraith, Rachel Wertheim*
 - Fall 2022 issue – have an article submitted for new issue, will also include Program Survey & Treasurer report – 2021/2022 Review
 - Transition meeting – Aug 8
 - VALL Review process: Topic or theme for feature article, gather submissions from publishers & stakeholders to update on community
 - President, Editors and Web Editor column in each issue
 - Timeline for submissions from vendors– more fluid than the past, Beth & Rachel can decide if they want to have more strict deadlines or not

- **Vice President** – *outgoing: Alexandria Everitt; incoming: Caroline Nevin*
 - Welcome & Introduction of new executive
 - Alex –individual transition meetings being scheduled for those who are exiting roles & new exec members
 - Alex to reach out for one-on-one-chat to individuals and new members about roles
 - Job descriptions on the VALL website, please review and if there are edits, please sent to Alex & Kurtis
 - Same week of VALL exec meeting, Doodle poll to be sent for next meeting, agenda items can be sent to Alex and agenda will be sent ahead of meeting
 - Programs: social & educational throughout the year, next meeting more discussion on type of meetings for coming year, comfort for in person events and continuing with Zoom; discussion of budget

- **President** – *outgoing: Rebecca Tomlinson; incoming: Alex Everitt*
 - Thanks for hard work and volunteering for VALL & helping each other. Thanks for a great year!

Past President – *outgoing Beth Galbraith; incoming: Rebecca Tomlinson*

- Reach out if you have questions about Executive roles, questions about what reports for VALL Exec meetings look like, reach out to Alex if you can't complete something for your role. We don't want volunteering for VALL to be an added stress for anyone.

- **Programs** – *outgoing: Allyssa McFadyen, Rachel Carlson, Natalie Rocheleau; incoming: Tori Shewchuk, Stephanie Karnosh*
 - Year-end members survey; results
 - 32 responses to survey (good result!)
 - Substantive events had most attendance
 - Year end social also well attended
 - People very interested in hybrid events
 - Day of the week for events – Tuesday seems best for in person, virtual no preference
 - Suggested sessions, high interest in topics of Intranets & Managing other digital projects, library management topics, budgeting, collection mgmt., Libraries & Library Professionals as Educators
 - Copyright, Libraries & recent court decisions & UBC indigenous libraries also popular
 - Suggested sessions from members: Lightning talks; substantive law, conflict resolution, US Litigation process (we spoke about this briefly, what was covered in previous US Law 101 session, possible speakers?)
 - Nice comments from membership about programs
 - All Programs docs now moved to VALL Google drive including program survey results
 - Change over meeting scheduled for Aug.3, 2022
 - **Membership** – *Clare Asquith Finegan*
 - Highlights from the Membership report
 - Renewals down from last year
 - Surprise? Due to increased membership fees?
 - Membership push & reminders
 - Update VALL contacts – as forms received if members have moved jobs
 - Storing of membership forms on VALL Google drive – stop printing membership forms and keeping in a binder. Clare has created folder on Google drive, will begin process this year.
 - Membership form update
 - Retired members – losing contact information
 - Creating a VALL package for retiring members so they can continue membership or keep in touch with VALL
 - Clare to send list of those who have not yet renewed and retirement list to Alex, Rebecca, Caroline
 - **Web Editor** — *Kurtis Kolthammer; outgoing - Joni Sherman - Kurtis absent*
 - Highlights from Web Editor report
- Doodle Poll to be sent for next meeting in September