

VALL Executive Meeting | April 19, 2023 (Zoom)

Attending: Alex Everitt, Beth Galbraith, Rebecca Tomlinson, Stephanie Karnosh, Tori Shewchuk, Ronit Landon, Kurtis Kolthammer, Caroline Nevin, Rachel Wertheim, Clare Asquith Finegan

AGENDA

- March 22, 2023 meeting minutes – approved
- Reports & New Business
 - **President** – *Alex Everitt*
 - Regional update to CLLR due May 12
 - Working on TTA matters trying to get traction with other librarians
 - May & June – last official meetings before transition to new execs
 - **Vice President** – *Caroline Nevin*
 - No updates
 - **Past President** – *Rebecca Tomlinson*
 - Recruitment update
 - Treasurer & Programs [Nancy Li] lined up (awaiting confirmation)
 - Reached out to member regarding VP role [Christina – Norton Rose]
 - **VALL Review** – *Beth Galbraith, Rachel Wertheim*
 - Spring 2023 Issue update
 - No TR update
 - Hoping to publish before end of April
 - **Treasurer** – *Ronit Landon*
 - Follow up with Peter Bark bursary recipients – Julie & Brenda
 - Ronit hoping to transition to new Treasurer before year end to ensure smooth transition & coverage for June event

Expenses (on VALL operating act. Only):

- Usability in Indexing session on April 13th: \$150 USD = \$209.31 CAD (invoice paid Apr 17)

Income:

- **VALL Operating act.:**
 - CLE BC sponsorship for Usability in Indexing session: \$204.15 (cheque deposited Apr 17)
 - \$7.48 in Shared Success dividends/Membership shares (March 28)

- **Peter Bark Memorial Fund act.:**
 - \$9.31 in Shared Success dividends/Membership shares (March 28)

Account balances:

- **VALL Operating Account:**
 - \$10,792.92
 - \$158.78 in Membership Shares
 - = \$10,951.70
- **Peter Bark Bursary Account:**
 - \$1,756.08 in Savings
 - \$3,000 Non-Redeemable Annual Term (matures September 7, 2023)
 - \$8,580.75 3-year escalating term deposit (matures September 4, 2024)
 - \$1,000 3-year escalating term deposit (matures September 9, 2025)
 - \$197.65 in Membership shares
 - = \$14,534.48
- **PayPal account:**
 - \$98.18 remaining in the PayPal account just in case (*No changes since last report*)
- **Programs** – *Tori Shewchuk, Stephanie Karnosh*
 - April Session: Cheryl Landes Indexing
 - Confirmed payment received – thanks Ronit!
 - Attendance was good, got around 30 people
 - Seemed like everyone enjoyed the content/topic.
 - Spring Social in June
 - Send invite around beginning of May
 - Confirmed the Bistro for June 22nd 5pm-7pm. (Final order attached)
 - Food includes charcuterie boards and canapes.
 - Drinks are budgeted for 2 per person, Tori will be given all of the tickets to make sure of even distribution and that none are left un-drunk.
 - Cost is \$2531.70, deposit (half) being processed, Tori will send receipt to Ronit when received.
 - Confirmed Thomson Reuters is sponsoring, giving us \$1000 to be used for the venue fees/door prizes.
 - Confirmed Lexis is sponsoring, giving us \$750 to be used for venue fees/door prizes.
 - If we charge \$15 a ticket, VALL expenses would come to \$456.70 based on a 35 person attendance.
 - Activities: I think socializing will quickly take up most of our 2 hour time, as well as the door prize draw, and any announcements by president/vice president.
 - Could organise games to have at tables, ice breaker questions, would you rathers, cornhole, etc.
- **Membership** – *Clare Asquith Finegan*
 - Directory is on the website
 - CLEBC Conference Speaker
 - Clare & Natalie asked to present at conference (theme: future of legal research with AI)
 - Any librarians at private law firm interested in speaking?

- **TOTAL MEMBERS FOR 2022/2023: 106**
 - **Broken Down**
 - Paying Members: 81
 - Lifetime: 14
 - Honored: 6
 - Student: 5
 - New members:
 - Natalia Wilczek, UBC iSchool student
 - JC Landry, Lanagra Library Tech student
 - Updates (These updates are from Feb 15th meeting to April 19th meeting)
 - Emails sent to membership:
 - Directory update requests sent Feb 27th
 - Peter Bark Bursey reminder sent March 9th
 - VALL substantive Session – Cheryl Landes
 - Invite sent March 23rd, Reminders sent April 3rd and April 12th
 - Spring directory has been updated and is on website
- **Web Editor** — *Kurtis Kolthammer*
 - Issue with footer, needing to be filled with something
 - Might reach out to Steve Matthews for assistance
 - Trying to make latest blog post look uniform with past posts
 - Need Gillian Crabtree’s write-up
 - Can use bio from upcoming VALL Review