



VALL Executive Transition Meeting | August 21, 2024 (Teams)

Attending: Kurtis Kolthammer, Beth Galbraith, Suzanne McBeath, Jen Brubacher, Kate LeBere, Alex Everitt, Chelsea Merkl, Nancy Li, Stephanie Karnosh, Erin Clupp, Kathy Barry, Caroline Nevin

Regrets: Alise Nelson

AGENDA

- June 19, 2024 meeting minutes - Approved
- Reports & New Business
 - **President** – *Kurtis Kolthammer*
 - Welcome New Members – Welcome to all newcomers; introduced new members and their roles; Suzanne McBeath as VALL Review Co-Editor; Chelsea Markle and Kate LeBere and Alex Everitt on Programs; Nancy Li is our new VP
 - Thanks to all those who are leaving the Executive. We appreciate your time and efforts last year
 - Dates: Future Executive Meetings (set days) – following last year’s suggestion – Tuesday’s mid-month; afternoons, Kurtis to send invites.
 - **Vice President** – *Nancy Li*
 - Vice President Report Update – in contact with Vancity for bank account updates
 - **Past President** – *Caroline Nevin*
 - Past President Report Update
 - June social went very well and people had a good time
 - **VALL Review** – *Beth Galbraith, Suzanne McBeath, Katherine Gieni*
 - VALL Review Report Update
 - Fall issue October or November
 - Usually a big issue with Programming Survey report and Treasurer Report
 - Beth also described how minutes for Executive Meetings work, minutes sent after meeting for corrections or additions; final minutes sent before next Executive meeting and then voted to approve

minutes at meeting. Once minutes approved, they are sent to Jen as Web Editor to add to the VALL website.

- **Treasurer** – *Erin Clupp*
 - Treasurer Report Update
 - Only 42 renewals so far, lower than last year for renewals
 - Paid out Sarah Sutherland Peter Bark award, her event was later than other PB award
 - Renewals – mailbox & Zoom account
 - Beth suggested another membership renewal reminder – email & Lawbster post were also suggested

- **Programs** – *Alex Everitt, Kate LeBere, Chelsea Merkl, Stephanie Karnosh, Kathy Barry*
 - VALL Survey Results
 - 34 responses to survey
 - Scheduling conflict biggest issue flagged for not attending a substantive event; substantive event at lunchtime – should this be revisited?
 - Advertise Education fund for ticketed events to help those who are concerned about ticket cost
 - People like events at peoples firms and seeing their libraries
 - High number of respondents say their organization covers cost of VALL membership & events;
 - Use “Networking” rather than “Social” in describing event so cost will be covered by organizations
 - Drinking and events hosted at pubs or lounges, highlight options for non-alcoholic beverages; mocktails, etc.
 - Survey respondents are satisfied with balance of substantive and social events
 - Good suggestions on types of substantive topics people would like to see
 - Good response to VALL salary survey
 - Discuss how we would do this so it’s still anonymous
 - Compared to TALL/CALL survey
 - How data is presented
 - Type of library not further by position
 - Data at law firm is the most secretive, pay transparency act, this could be a good time for the survey
 - June Social – venue was expensive; only doing winter networking event and doing more casual events, Mahoney’s was a good event, June event 2025 could be more casual event, looking at a new venue
 - Changeover meeting – Alex to join programs for first half of year to get new programs team up to speed
 - Sponsorship – President responsibility

- **Membership** – *Alise Nelson* (regrets)
- **Web Editor** — *Jen Brubacher*
 - New Members – Biography & Preferred Contact
 - New to Exec, VALL website has bio contact info section of website
 - Please sent bio to Jen for updating on website
 - New Exec page with meeting minutes & programs as an ongoing archive, builds throughout the year
 - Job Descriptions
 - And include as part of job transition discussion, detailed job descriptions & schedules